

REQUIRED INFORMATION FOR COMMON PROJECTS

TOWN OF FISHKILL, COUNTY OF DUTCHESS, NEW YORK

Use the following as a checklist of information required for common residential projects. This checklist is designed to be used for basic code compliance. Additional information may be necessary depending on the complexity of the project or for compliance with other code sections, departments or agencies.

FINISHED BASEMENTS AND INTERIOR ALTERATIONS:

- A. Plans clearly identifying: 1) Room names; 2) Room dimensions; 3) Ceiling heights including beams or ductwork projecting below ceiling; 4) Partitions/walls; 5) Doors including sizes and types; 6) Windows including sizes and types; 7) Stairs; 8) Height of adjoining exterior grade; 9) Insulation; and, 10) any other information relating to the project. Submit, at least, 2 copies signed and dated by the person responsible for the design.
- B. Adequate proof of worker's compensation coverage, liability insurance or affidavit in lieu thereof.

DECKS/PORCHES:

- A. Plans clearly identifying ALL structural elements, such as: 1) Footings/piers; 2) Posts; 3) Built-up girders/beams; 4) Joists/rafters; 5) Decking/roofing; 6) Stairs; 7) Nailing/fastening/anchoring; and, 8) any other information relating to the project. Show ALL dimensions, spans, spacings, bracing, species and grade of wood, etc. Submit, at least, 2 copies signed and dated by the person responsible for the design.
- B. Plot plan, survey or location plan showing all required setbacks from property lines, other structures, special geographic features, etc.
- C. Adequate proof of worker's compensation coverage, liability insurance or affidavit in lieu thereof.

STORAGE BUILDINGS - SHEDS/GARAGES:

- A. Provide copy of manufacturer's literature for pre-built structures.
- B. If constructed on site provide plans clearly identifying ALL structural elements, such as: 1) Footings/piers; 2) Posts; 3) Built-up girders/beams; 4) Joists/rafters; 5) Decking/roofing; 6) Studs/sheathing; 7) Nailing/fastening/anchoring; and, 8) any other information relating to the project. Show ALL dimensions, spans, spacings, bracing, species and grade of wood, etc. Submit, at least, 2 copies signed and dated by the person responsible for the design.
- C. Plot plan, survey or location plan showing all required setbacks from property lines, other structures, special geographic features, etc.
- D. Adequate proof of worker's compensation coverage, liability insurance or affidavit in lieu thereof.

SWIMMING POOLS (including Hot Tubs and Spas):

- A. Provide copy of pool manufacturer's literature.
- B. Plans clearly identifying location and specifications of pool enclosure (fence and gates). For above ground pools clearly identify height of pool wall above adjoining grade. Submit, at least, 2 copies signed and dated by the person responsible for the design.
- C. Plot plan, survey or location plan showing all required setbacks from property lines, other structures, special geographic features, etc.
- D. Adequate proof of worker's compensation coverage, liability insurance or affidavit in lieu thereof.

WOODSTOVES, PELLET STOVES, FIREPLACES, Etc.:

- A. Provide copy of manufacturer's literature for listed units.
- B. Plans clearly identifying location, clearances and specifications of unit. Submit, at least, 2 copies signed and dated by the person responsible for the design.
- C. Adequate proof of worker's compensation coverage, liability insurance or affidavit in lieu thereof.

EQUIPMENT – HEATING UNITS/CENTRAL AC, Etc.:

- A. Provide copy of manufacturer's literature for listed units.
- B. Plans clearly identifying location, clearances and specifications of unit. Submit, at least, 2 copies signed and dated by the person responsible for the design.
- C. Adequate proof of worker's compensation coverage, liability insurance or affidavit in lieu thereof.